

**Village of Martin
Regular Meeting
December 12, 2016**

The Martin Village Council met for its regular meeting on December 12, 2016 at the Martin Village Office, 1609 North Main Street, Martin, Michigan.

Call to Order and Pledge to Flag: President Brinkhuis called the meeting to order at 8:00 p.m. The Pledge of Allegiance to the American flag was recited.

Roll Call: Members present: Brinkhuis, Rambadt, Doezema, Kelsey, Wykstra, Flower, Hunt and Deputy Clerk Merrill.

Approval of Minutes: Motion made by Member Wykstra and supported by Member Rambadt to approve the minutes of the regular meeting of November 14, 2016 as presented. Motion carried.

Recognition of Visitors: Visitors present were: Anita Rambadt & Don Black. President Brinkhuis asked each visitor to state their purpose for attending and to discuss any issues they had for the Council to consider. Don Black deferred until later in the agenda.

Approval of Agenda: Member Doezema presented the agenda. Motion made by Member Wykstra and supported by Member Flower to approve the agenda with additions/as presented. Motion carried.

Communications: Clerk Doezema reviewed the following received correspondence:

1. J.C. Wheeler Library newsletter

Financial Items:

1. **Treasurer's Report:** Treasurer Kelsey gave her report, reporting that all bills were paid and we reconciled with the bank. Motion made by Member Wykstra and supported by Member Doezema to approve the report for November 2016 as submitted. Motion carried.
2. **Payment of Bills:** The bills were reviewed by Deputy Clerk Merrill. Discussion on whether to pay for the traffic fine Schaafsma got while plowing. Council decided that we will pay minor traffic fines when the violation occurs during normal DPW activities, using Village equipment, when the violation is not a flagrant or deliberate act. President Brinkhuis suggested we create and adopt a written policy, which Clerk Doezema will research and draft. Motion made by Member Doezema and supported by Member Hunt to pay the bills and any forthcoming utility bills. Motion carried.

Department Updates/Reports:

1. **Public Safety:** Member Hunt did preliminary research on a fence for the big ditch. He estimates that the materials will cost approximately \$6000 and with labor the entire job will be approximately \$10,000. President Brinkhuis has a source to check as well.
2. **Public Works:** Member Wykstra reported that there is a need for a new heater fan on a piece of equipment, with the work being done by Eds Truck Repair.
3. **Streets:** Member Wykstra discussed DPW hours and compensation, questioning whether to give overtime pay for days of work that last longer than 8 hours. At this time, the Village pays overtime for weekend work, call in work, and any hours over 40 in a week. We may review old timesheets to see the impact of a decision but for now it will remain as is.
4. **Sewer/Water:** Member Flower reported on the high BOD in the last semi-annual testing cycle. Member Doezema is researching the possible causes, after discussions with Mickey Bitner and Tom Rook. Member Doezema discussed the need to have an attorney review our proposed Sewer Use Ordinance and presented a proposal by Ken Lane of Clark Hill legal firm. President Brinkhuis recommended we also check with Jim White of Mike Meyers. Motion by Member Wykstra, supported by Member Kelsey, to have a lawyer review our SUO, contract, and other agreements, at a cost not to exceed \$1800. Motion carried. President Brinkhuis reported that Dover Farms received a settlement from Shine Auto Wash so they are not taking them to court. Discussion on whether to shut Shine off or allow them to continue paying extra each month. If they are shut off, we will receive nothing whereas if we let them stay open, we will at least get some money off the balance due.
5. **Finance:** Discussion on the recent banking issue with PNC. President Brinkhuis asked if the Council is ready to switch our checking to United Bank. Motion by Member Wykstra, supported by Member Hunt, to switch our checking account to United Bank with Member Flower and Member Kelsey the authorized signers of checks. Motion carried.
6. **Ordinance and Policy:** No report.
7. **Civic Affairs:** No report.
8. **Five Year Planning:** No report.
9. **County Commissioner:** County Commissioner Don Black distributed the synopsis of the December 8, 2016 Board of Commissioners meeting, highlighting the 1% raise for commissioners and the letter from Blaine Koops asking the board to consider a safety millage because the Sheriff's Department is understaffed.

Old Business: None

New Business:

- a. DPW Bonuses – Motion by Member Doezema, supported by Member Flower, to pay Schaafsma and Eichler each a \$200 bonus again this year. Motion carried.

- b. Committee Assignments – Discussion on assignments. Member Hunt will be the new Street Commissioner, which will make Member Wykstra the new Vice President. Member Doezema will type up assignments and distribute.

Recent Community Deaths: President Brinkhuis asked us to take a moment to remember the family members lost by 3 Council members in recent months and acknowledged that this is a difficult time of year when grieving. The following names were submitted: Robert Kelsey, Raymond Brenner, Dorla Curry, Lisa Washburn, Tracy Drake.

Adjournment: Motion made by Member Flower and supported by Member Wykstra to adjourn the meeting at 9:02 p.m. Motion carried.

Respectfully submitted, Darcy Doezema, Clerk